Notice of Special Meeting of
Marin County Law Library Board of Trustees

Saturday, August 17, 2019, 9:00 a.m. to 12:15 p.m.

Marin County Law Library
20 North San Pedro Road, Suite 2007
San Rafael, CA 94903

Agenda for Further Development of Five-Year Strategic Plan

8:30 - Start/Review Agenda
8:45 - Celebrate Successes
9:00 - Exercise — Blue Sky Thinking
    • Where do we want to be in 3-5 years?
    • If success for MCLL is a place, how do we know we got there?
      - Operations
      - Staff
      - Clients
9:30 - Craft Vision Statement
9:45 - Activity
    • What are our goals and objectives?
      - 6 months
      - 1, 2, and 3 years

If requested, pursuant to Government Code Section 54953.2, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the federal rules and regulations adopted in implementation thereof. To make a request for disability-related modification or accommodation, please contact (415) 473-4381 (Voice/TTY) or 711 for the California Relay Service or e-mail disabilityaccess@marincounty.org at least five working days in advance of the meeting.

A complete packet of information containing reports and exhibits related to each item is available for public review at least 72 hours prior to the meeting or, in the event that it is delivered to the Law Library Trustees less than 72 hours prior to a meeting, as soon as it is so delivered. The packet is available at the front desk of the Marin County Law Library, on the Law Library’s bulletin board, and on the Law Library website at www.marincountylawlibrary.org. It is also available 24/7 outside the ground floor lobby of the middle archway entrance to the Civic Center (the one allowing access to the Courts floor) at 3501 Civic Center Drive, San Rafael, CA 94903 at least 72 hours prior to the meeting.
10:20 - Break
10:30 - Public Comment
10:35 - Small Group Break-out
   How do we reach our goals?
11:15 - Report Back
11:30 - SWOT Analysis of Current Status
11:45-12:15 SMART Goals on 3-5 Strategies
12:15 Adjourn for Regular Board Meeting

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<table>
<thead>
<tr>
<th>Strategic Plan</th>
<th>Resources</th>
<th>Roadblocks</th>
<th>When</th>
<th>Who</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improve Funding/Staff Compensation:</td>
<td>See below</td>
<td>See below</td>
<td>See below</td>
<td>Board and staff</td>
</tr>
<tr>
<td>Lucille</td>
<td>Friends of Library</td>
<td>Advocacy at State level, expand services, PR</td>
<td>Finish March 2019, Execute Sept. 2019, Ongoing</td>
<td>Board and staff, Laurie</td>
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<tr>
<td>1. CCC/LL advocacy</td>
<td></td>
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<td>2. Fundraising &amp; Grants:</td>
<td></td>
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<td>Board and staff, Friends of Library</td>
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<tr>
<td>Research re foundations &amp; individual donors</td>
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<td>Board and staff, Friends of Library</td>
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<tr>
<td>Their grant cycles—apply for grants</td>
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<td>Board and staff, Friends of Library</td>
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<tr>
<td>3. Li Memberships and Sponsorships (Friends):</td>
<td></td>
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<tr>
<td>Board members for Friends</td>
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<td>Board and staff, Friends of Library</td>
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<tr>
<td>4. Host MCLEs</td>
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<td>Board and staff, MCBA</td>
</tr>
<tr>
<td>5. Increase fees for MCLEs’ CDs</td>
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<td>Board and staff, MCBA</td>
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<tr>
<td>6. Research History of County Funding</td>
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<td>Board and staff, MCBA</td>
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<tr>
<td>Advocate to Supervisors:</td>
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<td>7. Leveraging resources with County</td>
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<td>Board and staff, MCBA</td>
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<tr>
<td>8. Expand staff: Assistant, to meet needs</td>
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<td>Board and staff, MCBA</td>
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<tr>
<td>9. Weeding out publications</td>
<td></td>
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<td>Board and staff, MCBA</td>
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</table>

Updated 3.22.19
Mission Statement
The Marin County Law Library serves the public by providing access to legal resources, research assistance, and technologies.

Overview and History of the Law Library
Law libraries in the State of California were first established and maintained as a resource for lawyers. In the last decade or so, however, that demographic has changed dramatically such that about half of the patrons of Marin County’s Law Library have no legal training. At the same time, the traditional funding source for the Law Library – a percentage of first appearance filing fees received by the Courts – has decreased substantially because the overall number of filings has declined. One reason for this decline is the growing use of alternative dispute resolution.

What the Demographic Shift Means
People with little access to and little understanding of the legal system need additional attention and place a growing demand on Library Staff because of the time they require for assistance. Such individuals are often in a fragile situation, feeling beset with the effects of adversity. Library Staff must explain to them the various legal resources and how to use those resources to prepare their case.

The demographics of participants in the Lawyers in the Library program reflect that self-represented patrons are approximately 63% women, 58% white, 26% are retired, and 70% have incomes less than $3,000 per month.

Profile
The Law Library is one of the oldest in the state, celebrating 127 years in 2018 as a resource for our legal community and all the county’s residents. It is funded as a governmental special district established under California Business and Professions Code sections 6300 through 6364. It is governed by a seven-member Board of Trustees comprised of five delegates appointed by the Superior Court who serve for three-year terms, and two delegates appointed by the Marin County Board of Supervisors who serve for one-year terms.

The Law Library is a primary source of legal information and assistance to the County’s 260,955 residents. It serves 12 Superior Court Judges, 1 Court Commissioner, 1 Referee, and 2,357 Marin County attorneys.

The Law Library is open 45.5 hours per week, from 8:30 a.m. until 7:00 p.m. Monday through Thursday; and 8:30 a.m. to 12:00 Noon on Fridays. It is closed weekends.
Board of Trustees
The Law Library is fortunate to have both long-standing and new members on its Board. Their expertise, experience, and leadership across a broad spectrum of community service areas helps keep the library in touch with the needs of the community. In addition, they provide valuable advice and counsel to the Law Library Director.

<table>
<thead>
<tr>
<th>Trustee</th>
<th>Term</th>
<th>Office / Affiliation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jonathan Frieman, J.D.</td>
<td>Feb. 1, 2018 – Jan. 31, 2019</td>
<td>President/Delegate of the Board of Supervisors</td>
</tr>
<tr>
<td>Sam Ware, Esq.</td>
<td>June 20, 2018 – June 19, 2021</td>
<td>Vice President/Delegate of the Court</td>
</tr>
<tr>
<td>Denise Bashline</td>
<td>June 20, 2018 – June 19, 2021</td>
<td>Delegate of the Court</td>
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<tr>
<td>Tracy Barrett, Esq.</td>
<td>Feb. 1, 2018 – Jan. 31, 2019</td>
<td>Delegate of the Board of Supervisors</td>
</tr>
<tr>
<td>Donald Drummond, Esq.</td>
<td>Apr. 24, 2017 – Apr. 23, 2020</td>
<td>Delegate of the Court</td>
</tr>
<tr>
<td>Emily Vance, Esq.</td>
<td>Apr. 24, 2017 – Apr. 23, 2020</td>
<td>Delegate of the Court</td>
</tr>
<tr>
<td>Kristine Fowler Cirby, Esq.</td>
<td>Nov. 21, 2017 – Nov. 20, 2020</td>
<td>Delegate of the Court</td>
</tr>
</tbody>
</table>

Services of the Law Library
Law Library Staff provide assistance regarding the spectrum of legal source materials available, how to use them, and how to conduct legal database searches as well as internet searches for information, laws and forms that may be difficult to locate.

The kinds of assistance untrained patrons might receive include explanations of the:
1) entire spectrum of legal source materials;
2) differences between primary authority and secondary authority;
3) differences between statutory law and case law; and
4) instruction in the use of Westlaw, Google Scholar, and CEB OnLAW.

The success of a patron’s visit may very well depend on the law librarian’s availability and ability to be a patient and effective instructor, as well as offering support to individuals who are usually under a lot of stress. The Law Library recruits for good librarians.

Library Staff track patron demographics, which reflect that of the 4,327 patrons who visited the Law Library between July 1, 2017 and June 30, 2018, 2,117 were nonlawyers.
Studies show that, for more in depth study, written publications are better comprehended than electronic materials.

**Lawyers in the Library** is a community service program offered at the Law Library that was created in collaboration with the Marin County Bar Association. Attorney volunteers meet with members of the public for 20 minutes on the second and fourth Thursday of every month. It is here that lawyers can provide legal advice, guidance and direction to self-represented litigants on a first come, first served basis. This program accounted for 384 nonlawyer patron visits to the Law Library in Fiscal Year 2017-18 and has been so successful that hopeful program participants often had to be turned away when capacity was reached for the evening. As noted above, demographics from the program show that approximately 63% are women, 58% are white, 26% are retired and 70% have incomes less than $3,000 per month. Attorney volunteers typically see patrons with issues in the areas of family and housing law, trust and probate matters, debt management and repair, foreclosures, criminal, small claims and various civil matters.

**Library Collection**
The Law Library maintains a collection of 19,682 print publications, including reporters, treatises, practice manuals, law reviews and journals, periodicals, and other printed materials. The Library spent $70,294 updating its publications and received 61 donated used books during the 2017-2018 Fiscal Year.

Because the cost of legal materials increases at about 7% to 9% per year, not all sets are being kept current as funding for the Law Library has not kept pace with the rate of inflation. This year 35% of all expenditures were on research and reference materials (see "Publications" on Fiscal Statement), which includes both computer databases and print materials. Figure 1 shows the relationship between the amount spent on materials and our total expenditures.
**Fig. 1**
**Projects**, which falls under "Administrative Expenses", this year included one-time replacement of computers ($11,500), a fundraising consultant ($5,000) and technology troubleshooting ($4,500).

**Electronic Resources**
The Law Library acquired a Westlaw Next subscription during Fiscal Year 2013-2014. The subscription includes cases and statutes for all federal circuits, an extensive California database, and a wide selection of secondary materials. Westlaw is an attractive service to attorneys and is also used regularly by self-represented patrons doing legal research.

KeyCite, Westlaw’s equivalent of the traditional Shepard’s Citations, is critical for checking the currency of legal authorities cited in pleadings and briefs filed with the Court. In August 2017, the Board approved renewal of the Law Library’s subscription to CEB OnLAW, a database of CEB’s entire set of California practice and procedure publications.

**Infrastructure and Other Resources**
The Law Library has six computer work stations (four available to the public), three printers, two photocopieters and one multifunction printer/copier/scanner/fax machine. All the work stations provide access to legal resources on the Internet. The four public access computer work stations are available for general and legal research, downloading of forms, and legal word processing tasks.

The remaining two computer stations are for Staff use only, as are one printer and a combined fax/scanner/copier/printer. The Staff facsimile/scanning machine is used to
provide fee-based scanning and fax services to Law Library patrons, with fees based on a per-page usage. Wireless internet service is also available to Law Library patrons.

The Library has a collection of 75 compact discs with downloadable forms for print publications by Nolo, CEB, James, Lexis and West; some of the newer edition Nolo print publications provide forms which are downloadable from the Internet.

The Law Library also has an electric typewriter available for public use. Public Librarians routinely send individuals to the Law Library for that specific purpose.

The Law Library’s Website
The Law Library website seeks to inform and engage the public. It provides information about services offered by the Law Library, including the Lawyers in the Library program, conference room rentals, exam proctoring, and research assistance, as well as links to the Law Library’s catalog of publications and many legal resources. In addition, board meeting agendas, minutes, financial reports, projected budgets, annual reports, trustee information, and the Law Library’s bylaws and patron rules of conduct are posted on the website for easy access by the public.

The Law Library receives numerous inquiries and requests for information about its services from the email link on its website. To meet the demands of an increasing number of self-represented litigants, the Law Library maintains electronic links to legal resources on its website.

Financial Report
The Closing Financial Statement for Fiscal Year 2017-18, showing all income and expenditures, is attached hereto.

The Law Library had a net deficit for 2017-18 of $14,270.65, however, that deficit did not result in an overall operating deficit, as the entire amount can be accounted for by one-time expenses incurred by the Law Library: (1) a net $8,500 in direct costs to update its computer system ($11,500 contract to the provider, less $3,000 contributed by the Board of Supervisors), (2) an additional $4,500 in unanticipated IT system coordination costs related to that installation, and, (3) a one-time $5,000 paid to a fundraising consultant, Better World Engagement, to design a fundraising plan. Once those one-time expenditures (totaling $18,000) are removed from the equation, the Law Library maintained a balanced operating budget for 2017-18.

Library Funding
In addition to ensuring excellent service for its patrons, the second most pressing issue for the Law Library – and for law libraries across the state – is adequate funding. At present, the Law Library derives 91.5% of its operating funds from a fixed share of designated civil
filing fees: $32 from fees paid for every first-paper filing with the Marin County Superior Court. That $32 figure has not changed since 2006, even though the number of actions filed with the court has steadily declined each year, starting in 2008.

In addition to the steady annual decrease in the number of cases filed, the Law Library’s sole means of keeping up with inflation was removed when the Uniform Civil Fee and Standard Fees Schedule Act of 2005 was established for the trial courts statewide effective January 1, 2006. Prior to that time each county had the authority to adjust filing fees and to approve limited annual increases of up to $3 per filing to the portion of those filing fees that was allotted to Law Libraries. The set portion of each civil filing fee that is distributed to the Law Library has not increased since 2008, while the cost of legal publications, the Law Library’s bread and butter, has increased annually at the rate of approximately 7% to 9%.

Figure 2 shows the 37 percent decline in filing fee income from 2011 to 2017. For the first time in 7 years, filing fee revenue increased slightly in FY 2017-18, to $173,090.

Income Streams and Reserves
Filing Fee Income
In Fiscal Year 2017-2018 the Law Library received $173,090 in filing fees, a slight increase from the previous year.
Self-generated Revenue
The Law Library raised $12,251 in self-generated revenue. That sum came from charges for photocopies, document faxes and scans, proctoring services, conference room rentals, and book sales, as well as income from donations. The self-generated revenue comprised 7% of our total revenue, down 0.8% from the previous fiscal year.

Reserve Funds
As of June 30, 2018, the Law Library had an Unrestricted Fund Balance of $52,958. The Law Library also has $10,000 in reserve funds at the present time.

Community Service Funds
The Law Library benefited from a $3,000 Marin County Community Service Fund grant in 2017-2018 to defray a portion of the expense for the Law Library’s $11,500 computer replacement project, for which the Trustees and Staff are most grateful.

Effect of Decreasing Budget
Due to the funding decline since 2011 the Law Library has been forced to cancel many legal publications, cut back its operating hours and reduce its Staff. In an effort to maintain a reasonably up-to-date collection of important publications, the Law Library has partnered with larger, better-funded County Law Libraries to receive their discarded updates.

As one can surmise, the Marin County residents most in need of access to the law bear the heaviest burden of these cuts because access to justice has become more restricted with the steady loss of funding. The Law Library Staff consistently see an increasing number of non-professionals seeking such items as legal forms and assistance with such matters as landlord-tenant issues, foreclosure proceedings, criminal proceedings and divorce and child custody procedures. Providing the most basic assistance is a daily occurrence at the Law Library.

Fundraising Possibilities
Although the Law Library may receive tax deductible donations, this year a separate 501(c)(3) nonprofit Friends of the Marin County Law Library was created to focus fundraising efforts on the services that the Law Library provides to non-attorneys. However, realizing results from these funding streams will take time because the Law Library is essentially a new entity in the fundraising field.

The Marin County Board of Supervisors may also at any time exercise its authority under California Business and Professions Code Section 6324, which allows them to “appropriate from the county treasury for law library purposes such sums as may in their discretion appear proper”. Given the focus that the Trustees adopted to help the self-
represented patron because there is so much need, it is hoped that the County would recognize that a small investment could reap great rewards.

Conclusion
The Trustees of the Marin County Law Library remain committed to providing access to legal resources for all the residents of Marin. Recognizing that the Law Library is the safety net for the entire county in terms of access to justice, staff and board regularly attend quarterly meetings of a recently established Legal Services Network to stay informed about legal issues in the community. The connections with this Network, comprised of agencies such as Legal Aid of Marin, the Family and Children’s Law Center, Canal Alliance, the Self-Help Legal Center, Fair Housing Advocates of Northern California, and the Public Defender, help the Law Library better provide needed services.
## Marin County Law Library 2017/2018 FY

Revised June 2018 and July 1, 2017 to June 30, 2018 End of Year Fiscal Statement

<table>
<thead>
<tr>
<th>Munis Object (G/L Acct. No.)</th>
<th>Account Description</th>
<th>Projected Budget July 1, 2017 to June 30, 2018</th>
<th>Projected Budget Monthly Basis</th>
<th>Actuals June 1 - 30, 2018</th>
<th>Projected Budget July 1, 2017 - June 30, 2018</th>
<th>Actuals July 1, 2017 - June 30, 2018</th>
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<tbody>
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<td>451970</td>
<td>Court Filing Fees</td>
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<td>441115</td>
<td>Interest</td>
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<td>462650</td>
<td>Copy Cards</td>
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<td>470410</td>
<td>Book Sales</td>
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<td>470330</td>
<td>Donations</td>
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<td>Fruktoring</td>
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<td>470110</td>
<td>Fax &amp; Paper Sales</td>
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<td>441215</td>
<td>Conference Room</td>
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<td>461810</td>
<td>Other Income (MCLE, etc.)</td>
<td>$1,302.00 $108.50</td>
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<td>480210</td>
<td>Transfers In</td>
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**Total Credits:** $182,159.00 $14,929.93 $16,243.78 $182,159.00 $189,078.09 $6,919.09

**Difference:** $1,313.85

### DEBITS

#### Staff Expenses

<table>
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<tr>
<th>Munis Object (G/L Acct. No.)</th>
<th>Account Description</th>
<th>Projected Budget July 1, 2017 to June 30, 2018</th>
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<td>511110</td>
<td>Library Director</td>
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<td>Library Staff</td>
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<td>512110</td>
<td>Retirement/Director</td>
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<td>Social Security</td>
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<td>Medicare</td>
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<td>Health Benefits</td>
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<td>Workers Compensation</td>
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**Subtotal:** $85,745.00 $7,131.06 $11,998.81 $85,745.00 $90,239.99 $4,994.99

**Difference:** $(4,867.75)

#### Admin Expenses

<table>
<thead>
<tr>
<th>Munis Object (G/L Acct. No.)</th>
<th>Account Description</th>
<th>Projected Budget July 1, 2017 to June 30, 2018</th>
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<td>522440</td>
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<td>522410</td>
<td>Office Supplies</td>
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<td>Projects</td>
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<td>522930</td>
<td>Copy Machines</td>
<td>$8,058.00 $671.50</td>
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<td>$8,058.00 $8,447.96</td>
<td>$4,880.96</td>
<td></td>
</tr>
<tr>
<td>521310</td>
<td>Telephone &amp; Internet</td>
<td>$4,388.00 $365.67</td>
<td>$1,292.03</td>
<td>$4,388.00 $9,381.27</td>
<td>$5,000.00</td>
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</tr>
</tbody>
</table>

**Subtotal:** $36,367.00 $1,655.59 $1,785.56 $36,367.00 $42,814.83 $6,447.83

**Difference:** $(129.97)

#### Legal Publications Collection

<table>
<thead>
<tr>
<th>Munis Object (G/L Acct. No.)</th>
<th>Account Description</th>
<th>Projected Budget July 1, 2017 to June 30, 2018</th>
<th>Projected Budget Monthly Basis</th>
<th>Actuals June 1 - 30, 2018</th>
<th>Projected Budget July 1, 2017 - June 30, 2018</th>
<th>Actuals July 1, 2017 - June 30, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>522310</td>
<td>Upkeep</td>
<td>$63,000.00 $5,250.00</td>
<td>$10,037.09</td>
<td>$63,000.00 $70,293.92</td>
<td>$7,293.92</td>
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</tr>
<tr>
<td>522410</td>
<td>Book Binding</td>
<td>$- $-</td>
<td>$-</td>
<td>$-</td>
<td>$0.00</td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal:** $63,000.00 $5,250.00 $10,037.09 $63,000.00 $70,293.92 $0.00

**Difference:** $(4,787.09)

**Total Debits:** $185,112.00 $14,036.65 $23,821.46 $185,112.00 $203,348.74 $18,236.74

**Difference:** $(9,784.81)

### BALANCE:

<table>
<thead>
<tr>
<th></th>
<th>June 1-30</th>
<th>July 1, 2017 - June 30, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BALANCE:</strong></td>
<td>$(7,577.68)</td>
<td>$(14,270.65)</td>
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</tbody>
</table>

Unrestricted Fund Balance (as of 6/30/18 EOY): $62,820.41

* Based on financial data available in Munis, including transactions not yet posted to Law Library account.

^ As amended by Resolution 2018-1 on 4/17/18.

End of Year Fiscal Statement Revised 9/26/18.
Please note that this report should reflect accomplishments, goals, initiatives, etc. for the entire two year budget cycle (July 1, 2018 – June 30, 2020). The next time this report will be updated will be for the 2020-2022 budget cycle (July 1, 2020 – June 30, 2022).

Please fill out all sections. Click on the gray boxes where prompted to enter text. Any sections that are not applicable can be notated as “N/A”.

- **Commission Name/Title**
  Marin County Law Library Board of Trustees

- **Commission Purpose/Mandate**
  The Marin County Law Library Board of Trustees shall maintain a law library and make and enforce all rules, regulations and by-laws necessary for the administration, governance and protection of the law library. The Board may also purchase books, journals, other publications and other personal property and may dispose of obsolete or duplicate books and other unneeded or unused property.

  The Marin County Law Library serves the general public and legal professionals alike by providing patrons with access to legal information and resources in a variety of media, with research assistance, while maintaining a flexible and supportive presence that fosters the ends of community service and social justice.

- **Accomplishments for 2016-18 budget cycle (July 1, 2016 – June 30, 2018)**

  **Goal I:** Successfully launched a Friends of the Marin County Public Law Library 501(c)(3) Nonprofit organization to support the Law Library.

  **Goal II:** Continued our efforts to develop revenue streams for the Law Library to supplement the civil filing fee income, which comprises over 90% of the Law Library’s Annual Budget.

  **Goal III:** Developed and launched a new community service program called Lawyers in the Library in collaboration with the Marin County Bar Association to provide the public with free consultations with attorneys at bi-monthly clinics held at the Law Library. Participants in this program have increased the public’s use of the Law Library such that self-represented litigants now comprise more than half of the Law Library’s 4,000 annual patrons.

  **Goal IV:** Purchased a subscription to CEB OnLaw, an online database of legal practice guides for the State of California, as well as a Family Law Resource Book with forms and...
guidance for the public and attorneys alike.

Goal V: Replaced outdated staff and public access computers and printers with new equipment, software and security programs to enhance the resources available to attorneys and the public, thanks in part to a $3,000 Community Service Grant from the County of Marin. Improved the Law Library’s website for ease of use by the public.

- **Goals and Key Initiatives for 2018-20 budget cycle** *(July 1, 2018 – June 30, 2020)*

  *List the Board/Commission's most important goals (up to 5). These goals should be statements that reflect your highest priorities, which may or may not change over time.*

  *Below each goal, list 1-5 key initiatives (activities) that the Board/Commission will be working on that will help make progress toward that particular goal. Typically, initiatives are discrete activities that can be achieved over the course of one or two years.*

  **Goal #1:** Work with Friends of the Marin County Law Library Group to develop financial support for the Law Library.

  **2018-20 Key Initiatives for Goal #1**

  Develop Membership Program offering special services for a fee and seek financial donations from the community to expand library services and legal publications collection.

  **Goal #2:** Expand library services to the Public by offering legal education classes.

  **2018-20 Key Initiatives for Goal #2**

  Develop legal education classes for the public to teach them how to use law library resources to solve problems and access justice; including how to find appropriate forms, how to perform legal research, and how to communicate with others in the legal system.

  **Goal #3:** Develop on-site MCLE course offerings for the legal community.

  **2018-20 Key Initiatives for Goal #3**

  Pursue Multiple Activity Provider Status with the California State Bar by getting four separate and different educational activities approved within two years.

  **Goal #4:** Invest in professional development of Law Library Staff with an emphasis on improved public service.

  **2018-20 Key Initiatives for Goal #4**
Support staff development by facilitating opportunities for continuing education in new technologies and acquisition of related skills. Seek to offer a living wage with regular cost of living increases and basic benefits for Law Library Staff, who make the law accessible to the public.

Goal #5: Click here to enter text

2018-20 Key Initiatives for Goal #5

Click here to enter text

- Key Challenges and Issues

Please list any challenges in achieving your 2018-20 budget cycle goals.

Adequate funding continues to be a significant challenge for the Law Library in achieving its goals. While filing fee income appears to have leveled off in FY 2017-2018, it will take some time to make up for the 33% decline in revenue over the past 7 years that resulted in reductions in staffing levels, Law Library hours of operation and the legal publications collection, which ultimately limited library services to the public. However, with the help of fundraising efforts by the Friends of the Marin County Public Law Library, broader community awareness and use of the legal resources available to the public facilitated by the Lawyers in the Library Program, and expansion of fee-based special services offered by the Law Library, we are hopeful we will be able to meet the goals we have established for the 2018-2020 budget cycle.

- Additional Board/Commission Comments

We at the Law Library understand the tremendous challenge the Board of Supervisors face in prioritizing funding requests in this budget climate. However, funding for the Law Library over the next year is extremely important to enable the Law Library to fulfill its mission to serve residents and the County effectively, by keeping our doors open so patrons may avail themselves of the legal resources and assistance that ensure their access to justice.

- Department Comments

If applicable, please provide any comments from the County department that this board/commission works with.

Click here to enter text
MISSION STATEMENT

The Marin County Law Library serves the general public and legal professionals alike by providing patrons with access to legal information resources in a variety of media, with research assistance, and with the technologies needed to give practical expression to the law, while maintaining a flexible and supportive presence that fosters the ends of community service and social justice.